

MEMBER SITE HELP WRITTEN GUIDE



LIMOUSIN

NALF-DIGITALBEEF PLATFORM

Topics: Ordering DNA Supplies

- Go to My Account > Herd Mgmt > DNA
- Click on the Order Supplies tab
- Enter the quantity of each item you wish to purchase.
- If you need your supplies shipped FedEx overnight, click on Expedited Shipping for an additional \$25.
 - The \$25 will be added to your order total AFTER you have placed the order in the system.
- Click Place Order
- A highlighted green bar will appear that says your order has been placed!
- Once staff has completed and shipped your order, you will see a summary of your order request appear on this tab. It will include a completed date which is the date that your samples were shipped to you.

NOTES & TIPS:

- Expedited shipping = FedEx standard overnight
- All orders will be shipped the same business day that they are requested as long as they are placed prior to 3:00p MST.
 - Requests placed on weekends or holidays will be processed the next business day.
- When entering the quantity for Hair Kits 10 pack, please note the quantity is multiplied by 10.
 - 1 Hair kit 10 pack = 10 hair cards
 - 3 Hair Kit 10 packs = 30 hair cards
 - 10 Hair Kit 10 packs = 100 hair cards
- If you need to make changes to your order, please contact the NALF office immediately as orders are shipped throughout the day as requests are received.