

Please follow the instructions below to complete your LIMS enrollment:

1. Go to My Account > Herd Mgmt > Inventory
2. Click on the Enrollment Selections tab
3. A list of animals that are available for you to select for the current season will appear.
 - List can be sorted by Tag, Tattoo, Name, or Date of Birth
 - Click the desired column header to sort the page
4. Go through the list and select a disposal code for any animal that is no longer in your herd. You can do this by clicking on the trash can symbol under the Dispose column.
 - Once you select a disposal code from the drop down, you must click the green check mark that appears next to the drop down. If you made a mistake, click the red X to clear out the disposal entry.
5. To enroll an animal in the current season, leave all boxes unchecked and do not enter a disposal code. All animals that are left unmarked will be automatically enrolled into the LIMS program on the deadline dates (February 15th for Spring and July 15th for Fall).
6. To move a female to a different season, click the box under the column "Move to Next Season". If the box is not available to click, the option is not available for that animal.
7. To move a Foundation Cow to the next season (for cases where the Foundation Cow is a recip and not carrying an embryo), click the box under the column "Foundation Cow recip not carrying an embryo". This will move the cow to the next season.
8. If you have a foreign animal (Angus, Red Angus, Simmental, etc.) or Limousin female that is a Donor cow that will not be having a natural calf this season, click the box under the column "Donor cow without a natural calf". This will move the cow to the next season.
9. If you have a foreign animal (Angus, Red Angus, Simmental, etc.) that is expected to have a calf not eligible for registration with NALF, click the box under the column "Foreign animal not carrying Limousin calf". This will move the cow to the next season.

Notes & Tips:

- If an animal matches two scenarios, please mark the box that best fits the animal. If a box is not available for you to click, the option does not apply for that specific animal.
- The system auto saves your work as you click boxes within the enrollment selections tab. If you wish to leave the page and come back, the boxes that you previously clicked will remain checked for when you return.
- If you clicked a box in error, you may click the box a second time and the check mark will be removed.
- All animals that are left unmarked will be automatically enrolled into the LIMS program on the deadline dates (Feb 15th for Spring and July 15th for Fall).
- There is no submit button since the system will automatically read your selections and updates and officially enter them into the system on February 15th and July 15th.
- Spring season enrollment is open for changes/edits/updates December 1st – February 15th.
- Fall season enrollment is open for changes/edits/updates May 1st – July 15th.