MEMBER SITE HELP
QUICK TIPS

LIMOUSIN
NALF-DIGITALBEEF PLATFORM

Topics: Basics, Navigation, Animal Information, Recording Data

BASICS

- Your User Name is your NALF member number with the corresponding letter (N is most cases, C in others)
- Your Password is the same password you had in the previous member login system
- If you have forgotten your password, contact the NALF office at limousin@nalf.org or 303-220-1693
- To make the screen bigger or smaller, use keyboard shortcuts. For Windows, use Control + to make it bigger and Control - to make it smaller, for Mac, use Command + or Command -.
- Change your password on the General Profile Information screen. Click on the box and delete displayed password. Enter the new password and click Set/Change.
- The upper right hand side of the screen lists a member name, indicating what membership is logged in.
- To logout of the registry service, click Logout in the upper right hand corner
- All of the Search Tools (Ranch Search, EPD Search, Animal Search) can be used without being logged in.

NAVIGATING THE MEMBER SITE

- When logged in, the grey input box above the Work Menu doubles as a search box to find an animal or a member. Delete your member number in the box, and key in search criteria (i.e. Reg number, Prefix/Tatto, Ranch/Person name) and then click on either Animal or Ranch/Person in the Work Menu.
- A menu item with a red box indicates additional menu items. Click on the red box to display additional items.
- The Herd tab under the General Profile Information screen is an important screen for members. To access this tab, click on View under the My Account menu located in the left-hand Work Menu, and then click on the Herd tab.
- On various screens throughout the member site, especially data input screen, a Page Guide icon will appear in the upper right hand corner of the screen, clicking this icon displays help information.

ANIMAL INFORMATION

- The Animal Detail Screen includes information on EPDs, pedigree, performance stats, progeny, breeding, DNA, and ownership, all accessible by simply clicking on each tab displayed across the middle of the screen
- When adding a photo or a ranch logo, the file must be a .jpg file type and no bigger than 2MB.
- More than one animal image may be uploaded for each animal and the pictures will display like a slideshow.
- To link an animal's pedigree and EPD information to another webpage, simply copy the URL address for that animal and paste it to your desired location

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RECORDING BIRTH, WEANING, YEARLING DATA

- The system automatically puts animals into contemporary groups based on 90-day calving intervals. Adding a management code, sorts those animals into different contemporary groups.

- Data on large groups of animals can be entered on multiple days. The system will automatically put them into the appropriate contemporary groups. (i.e. If you weaned 100 calves on one day, that weaning data can be entered over multiple days, and the system will ratio (and re-ratio) the animals, within the contemporary group.)

- To delete an animal from a work queue, click the red X on the far right of the animal's row.

- If there are any errors when entering data, the error will be highlighted in yellow or red in the animal row. Yellow means it is an advisory error and may be out of the normal range but may still be committed to the registry. Red means the error is critical and cannot be committed to the registry at this time.

- Any animal that still has an error remains in the Kickout queue to be fixed at a later time. The Kickouts can be found on the General Profile Information screen by clicking on View under the My Account menu.