# MEMBER SITE HELP WRITTEN GUIDE



### Topics: Introduction and Login; View Herd and Tools; and Search Tools

#### INTRODUCTION AND LOGIN

- Go to www.NALF.org
- Click on the Member Site or Animal Search tabs to access the NALF-DigitalBeef platform
- The NALF-DigitalBeef platform home page includes:
  - Search Tools: Ranch Search, EPD Search, and Animal Search
  - Member Login located in the upper left hand corner
- Login to your individual member site
  - User name is your NALF member number starting with the letter; N in most cases, C in others
  - Password is the same case sensitive password as the previous member site.
  - Contact NALF at 303-220-1693 or limousin@nalf.org if you have forgotten your password.

#### **VIEW HERD AND TOOLS**

- Login to your Member Site to go to your home page on the NALF-DigitalBeef platform
- In the left-hand tool menu bar, click View to go to your herd information
  - Basic member information is on the right-hand side of the screen
  - Set or change your password in the center of the screen
  - Add or change your ranch logo on the left-hand of the screen
- Herd tab Click on each sub-tab to view the animals in your herd, by different categories:
  - All Comprehensive list of active animals
  - Quick sire list Bulls you have added for easy registration of calves and breeding information
  - Bulls :: Breeding Bulls in your inventory more than 720 days old or have breeding information entered
  - Bulls :: Yearling Bulls between 450-720 days
  - Bulls :: Weaned Bulls more than 250 days without yearling data recorded
  - Bulls :: Pre-Wean Bulls less than 251 days without weaning data
  - Females :: Breeding Cows or heifers more than 720 days or have breeding information entered
  - Females :: Yearling Heifers between 420-720 days
  - Females :: Weaned Heifers more than 250 days without yearling data recorded
  - Females :: Pre-Wean Heifers less than 251 days without weaning data recorded
  - On Hold Unregistered animals you have entered to provide performance data to the dam and/or sire
  - Recip ET recipient and/or commercial cows
  - For Sale Animals flagged for private treaty
  - Legacy Historic view of all the animals you sold, culled or had die
- Account Information tabs Click on each tab to view/update your member information
  - Map
  - Addresses
  - Phones
  - Contacts

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- Partnerships
- Associated Other herds associated with your ranch
- Account View work orders and invoice history and pay outstanding balances
- Prefs View and change member preferences
- Work Menu (left-hand-side of page)
  - Red buttons are collapsible and indicate additional menu options are available
  - Green buttons take you to another screen to perform additional functions
  - Work Queues Where Birth, Weaning and Yearling data is entered.
- Additional tools below the Work Menu
  - NCE Sire summary information
  - International Year Codes reference
  - Calendar Calculator for due dates, heat cycles, ideal windows for collecting weaning, yearling, and ultrasound data
- Additional Tabs in the View screen
  - DNA Any DNA on file
  - Kickouts Animals with birth, weaning, and yearling data errors and are not committed to the registry
  - CG's Contemporary groups

#### **SEARCH TOOLS**

- Access the search options by clicking on the Animal Search tab on the homepage at www.NALF.org
- Ranch Search Options:
  - Herd Prefix
  - Member Number
  - Name
  - City
  - Location
- EPD Search
  - Enter minimum or maximum values to search for desired EPD values
  - Minimum desired accuracies may also be entered
  - Search by bulls, females, or both
- Animal Search Options:
  - Registration number (without or without the letters in front of the number)
  - Prefix/Tattoo
  - Animal Name
  - Be sure to click the radio button for the desired search option
  - Enter the search information in the Search Value bar
- Click the red number in the search criteria display listing to bring up the desired ranch or animal.