

### Frequently Asked Questions

- Q.** How do I find my LIMS inventory?
- A.** Go to My Account > Herd Mgmt > Inventory
- Q.** How many seasons can an animal skip before being required to enroll in a season?
- A.** A cow can skip ONLY 2 seasons in a row. *Example:* A cow can skip spring 2017 and fall 2017 but then must be enrolled in spring 2018. *Exceptions:* Foreign animals, Foundation cows being used as recipes, and Donor cows can skip with no limits as long as they are designated as such during the enrollment period.
- Q.** Does move to next season mean spring to spring or fall to spring?
- A.** Move to next season means spring to fall or fall to spring. It only moves the animal ahead one single season. To move an animal from spring to spring, you move the cow first from spring to fall and then during the fall enrollments you move the animal again to the spring.
- Q.** My cow was showing on the unfulfilled data requirements tab as not having a calf recorded for the given year. I marked the cow with a disposal code but she is still showing as needing calving data recorded. What do I need to do?
- A.** Marking a cow with a disposal code is the proper action but you must also go back to your unfulfilled data requirements tab and select a reason as to why she did not have a calf. Please select the drop down code that best fits the situation.
- Q.** I marked cows on my enrollment tab as disposed but they are still showing on my enrollment list. How do I get them off?
- A.** Please make sure that as you select a disposal code from the drop down, you are clicking the green check mark next to the animal to lock in the disposal code. You can tell that it worked because the drop down box will no longer appear and the disposal code that you selected will appear in bold letters next to the animal. If you refresh the page, the animal will disappear from your enrollment tab. If she remains on the tab, please contact the NALF office or she will be enrolled in your inventory.
- Q.** When will my inventory become official?
- A.** February 15<sup>th</sup> for spring enrollment and July 15<sup>th</sup> for fall enrollment. Final edits are allowed Feb 15<sup>th</sup>–23<sup>rd</sup> and July 15<sup>th</sup>–23<sup>rd</sup> for \$10/cow. All enrollments are locked in after the 23<sup>rd</sup>.

### Tips:

- Revisit your LIMS inventory once it becomes official on Feb 15<sup>th</sup> or July 15<sup>th</sup>. You only have 7 days to make corrections before the official enrollments are locked in.
- Deadlines will be strictly enforced so we recommend starting as early as possible on your LIMS work
- If you intended on moving a cow from spring season to next spring season, make sure you log in during the fall enrollment and move the cow one more time to officially place her on your spring season of next year.
- Unfulfilled data requirements tab should be blank once all of your data is entered. If there are animals remaining on the tab, you are not in compliance with the LIMS rules. Contact the NALF office if you have questions or issues.